

## **Rainbow Lake Water Protection District**

### **Board of Commissioners Meeting**

March 23, 2020

The Board of Commissioners meeting was held via conference call due to the COVID-19 concerns and recommendations. A notice of this change was posted at the Brighton Town Hall. The meeting was called to order by Chairman Roger Gorham at 9:25 a.m. In addition to Chairman Gorham, Commissioners participating in the conference call included Ralph Bennett, Peter Shrope and Peter Geertz.

Minutes from the meeting of the Commissioners on August 26, 2019 were unanimously approved as presented.

#### **Treasurer's Report:**

Treasurer Geertz reported that since the last meeting invoices from Blue Mountain Engineering for \$15,851.65, an Adirondack Daily Enterprise bill for \$8.80, annual insurance premiums of \$2,930.00 and accrued interest of \$8,100.00 on the BAN to Franklin County were paid, leaving a cash balance as of December 31, 2019 of \$17,219.01. During 2020 to date a bill for \$3,475.00 submitted by Randy Smith & Sons, Inc. was paid and the 2020 tax payment of \$32,500.00 was received. The current cash balance is \$46,244.01.

Peter Geertz also reported on the final long-term financing for the dam improvement project. The final amount of financing is for \$230,500.00 at 3.45% over 15 years. The annual required payments are \$19,942.08 due each November, a significant reduction from the original estimate of \$25,520.00.

Peter Geertz indicated that he had not received the 2019 financial report from the independent accountant as yet and efforts to contact her on March 10 and this morning remain unanswered. He suggested to contact the County Treasurer's office to see if there were issues with the delay in reporting.

#### **Dam Control and Maintenance:**

Roger Gorham directed the Commissioners' attention to the invoice presented by Randy Smith & Sons, Inc. for 2019 services along with the record of flash board operations. No issues with the bill were raised, however it was noted that the required semi-annual inspection report was not submitted as required. Roger will contact Steven Smith and remind him of this requirement.

#### **Annual Review/Update of Emergency Notification Flowchart**

The flowchart and related contact information was reviewed and it was noted that no changes are required at this time. Roger Gorham reported that the sign at the site with contact information still needs to be updated and he will contact John Carr about this open issue.

#### **By-Laws and Administrative**

Commissioner terms of service and contact information was reviewed. Terms for Commissioners Sawyer and Geertz were renewed for another four year term. Peter Shrope indicated that he would serve another four years when his term expires this July as well.

The slate for officers for 2020 was presented as follows:

Chair:	Roger Gorham
Treasurer:	Peter Geertz
Secretary:	Peter Geertz

Peter Shrope moved to accept the slate as presented, Ralph Bennett second. Approval was unanimous.

Roger Gorham reported that the issue of not having a DEC representative on the Board was still not resolved. It was suggested that requests for a resolution of this issue be addressed in correspondence to representatives of both the DEC (Bob Stegemann) and Franklin County (Don Debiew). Roger Gorham will compose the suggested correspondence.

### **Other Business**

Roger Gorham reported receipt of the 2020 directory of Eastern Contractors. This will be left at the Brighton Town Hall as a resource available to the general public.

No date for the next meeting has been set at this time due to the uncertainties surrounding the current pandemic.

### **Adjournment:**

The meeting was adjourned at 9:55 a.m.

Respectfully submitted,  
Peter Geertz, Secretary

**RAINBOW LAKE WATER PROTECTION DISTRICT**

**PO Box 20**

**Rainbow Lake, NY 12976**

**Proposed Budget 2020**

Revenue			
Tax Revenue			\$32,500
Operating Expenses			
Minor Repairs		500	
Gate Raise/Lower, Debris Removal		1,700	
Dam Inspection		<u>500</u>	
			(2,700)
Administrative Expenses			
Insurance	(General Liability)	\$1,100	
	(Public Official)	<u>1,900</u>	3,000
Accounting		800	
Other Professional Fees		250	
Office		<u>230</u>	
			(4,280)
Debt Service			(25,520)
			<hr/>
Balance			<u><u>\$0</u></u>