

## **Rainbow Lake Water Protection District**

### **Meeting of the Board of Commissioners**

Brighton Town Hall

February 2, 2026 – 9:02 a.m. to 9:48 a.m.

Present: Chairman Gary Leitsch, Steven Samuels, Peter Geertz, Peter Shrope

Absent: Gordon Sawyer

#### **1. Call to Order**

The meeting was called to order by Chairman Gary Leitsch at 9:02 a.m.

#### **2. Approval of Minutes – August 18, 2025**

The minutes of the August 18, 2025 meeting were reviewed. A motion was made and seconded to approve the minutes as presented. Motion carried unanimously.

#### **3. Treasurer's Report**

- a. The Treasurer reviewed current account balances and recent transactions. Detailed financial activity is set forth in Appendix A, which is incorporated into these minutes by reference for audit and recordkeeping purposes.
- b. Budget status for the current fiscal year was discussed. No unexpected variances were reported.
- c. The Board agreed that an inquiry will be sent to District counsel requesting a review of maintenance-related matters, including the establishment and use of reserve funds for future maintenance as recommended by the District's engineer.

#### **4. Dam Control and Maintenance**

- a. The Board reviewed the following materials related to dam control and maintenance:
  - Invoice from Randy Smith and Sons, Incorporated.
  - Record of the 2025 operation of flashboards and the performance of dam maintenance.
  - Semi-annual dam inspection report dated November 23, 2025.
  - Annual Professional Engineer (P.E.) Inspection Report dated June 9, 2025.

## **5. RLWPD Board of Commissioners**

- a. The Board conducted its annual election of officers. The existing slate of officers were unanimously re-elected for another year.
- b. Discussion was held regarding succession planning and the possible use of Zoom meetings to accommodate absent Board members. Further discussion on remote conferencing was tabled at this time.

## **6. New Business**

- a. The Board will follow up on District counsel's response to the proposed resolution regarding the establishment of maintenance reserve funds.
- b. Confirmation will be obtained that Randy Smith and Son has updated its insurance certificate and provided the same to the Chairman of the Board of Commissioners.
- c. The annual review and update of the Emergency Notification Flow Chart was approved as presented.
- d. The extension of the chain link fence for erosion control was approved based on the estimate of \$2,500.
- e. The Board requested discussion with Randy Smith and Son regarding the installation and ongoing maintenance of rip-rap adjacent to the fencing structure.
- f. The next meeting of the Board of Commissioners will be held on June 8, 2026, at 9:00 a.m. at the Kushaqua Lake Dam site.

## **7. Adjournment**

There being no further business, the meeting adjourned at 9:48 a.m.

Respectfully submitted,

Steven Samuels  
Secretary

## Appendix A

### RLWPD Finance Report – February 2, 2026

Category	Description	Amount
Opening Balance	Last meeting, August 19	\$45,584.69
Paid in 2025	Loan installment #6	\$19,942.08
Paid in 2025	Insurance	\$3,030.00
Subtotal	Total Paid in 2025	\$22,972.08
Balance	December 31, 2025	\$22,612.61
Paid in 2026	Randy Smith & Sons	\$4,450.00
Paid in 2026	R.A. Mercer & Co	\$1,000.00
Paid in 2026	Column Software (Enterprise)	\$18.37
Subtotal	Total Paid in 2026	\$5,468.37
Ending Balance	February 2, 2026	\$17,144.24